

T. B. D. I.

AGENDA COVER MEMO

AGENDA DATE: December 17, 2008
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: ORDER _____ / IN THE MATTER OF AWARDING A BILLING AUTHORITY CONTRACT TO PAYLESS DRUG LONG TERM CARE PHARMACY FOR PHARMACY SERVICES AT LANE COUNTY BEHAVIORAL HEALTH SERVICES AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN THE CONTRACT

I. MOTION

ORDER _____ / In the Matter of Awarding a Billing Authority Contract to PayLess Drug Long Term Care Pharmacy for Pharmacy Services at Lane County Behavioral Health Services and Delegating Authority to the County Administrator to Sign the Contract.

II. AGENDA ITEM SUMMARY

The Board is being asked to award a billing authority contract for pharmacy services at Lane County Behavioral Health Services and delegate authority to the County Administrator to sign the contract.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

A Request for Proposal for Pharmacy Services at Lane County Behavioral Health Services (formerly Lane County Mental Health) was released on October 13, 2009. Two proposals were received. A selection committee convened on November 14, 2009 and selected PayLess Drug Long Term Pharmacy to provide these pharmacy services. Lane County Behavioral Health Services has provided pharmacy services for its clients since November, 2002. Previously the competitive process has occurred through a letter of interest and only one respondent has responded. Since 2002, pharmacy services have grown dramatically with the initial contract of \$50,000 billing authority to a projected 2009 contract of billing authority of two million dollars. Reasons for this growth include the demand for psychotropic medications, laboratory procedures required for the monitoring of certain

psychotropic drugs and the addition of primary care services at Lane County Behavioral Health Services. The funds for reimbursement of pharmacy services are obtained by the pharmacy directly billing the Oregon Medical Assistance Program. Lane County receives no funds from the state for prescription drug reimbursement.

B. Policy Issues

There are no administrative policy issues that affect this agenda item.

C. Board Goals

The recently adopted Board Goal of providing outstanding customer/constituent service parallels the pharmacy services provided for clients of Lane County Behavioral Health Services.

D. Financial and/or Resource Considerations

Lane County receives no state or federal funds to provide for medications or medication management. Funding for these services is obtained by Contractor billing the Oregon Medical Assistance Program directly. The two million dollar per year amount is an estimation based on a historical monthly billing of approximately eighteen thousand per month. This contract will have no financial impact on Lane County.

E. Analysis

The on site pharmacy has provided a valuable medical component to mental health treatment services. The pharmacy in addition to filling prescriptions will also provide phlebotomy services which monitor blood levels and are required for some psychotropic medications. The pharmacy will provide pharmacy samples for those clients that are indigent and will assist clients in completing patient assistant program applications. In addition, the pharmacy will maintain client medication profiles to track medication usage and provide clients with individual packaging to ensure that the client is taking the medication as prescribed. Given current research that estimates mentally ill individuals live twenty five years less than individuals without mental illness, providing onsite pharmacy services with medication coordination and management can improve the lives of clients of Lane County Behavioral Health Services.

F. Alternatives/Options

1. Awarding the billing authority contract to PayLess Drug Long Term Care Pharmacy and delegating the County Administrator to sign the contract for the period January 1, 2009 through December 31, 2009.

This will ensure the continuation of pharmacy services at Lane County Behavioral Health Services.

2. Not awarding the billing authority contract to PayLess Drug Long Term Care Pharmacy and allowing the County Administrator to sign the contract for the period January 1, 2009 through December 31, 2009. This option will directly affect the health and well being of clients of Lane County Behavioral Health Services as there will be a disruption in prescription services and clients will have to obtain the prescriptions in another pharmacy not located on site and not offering the same medication management services.

IV. TIMING/IMPLEMENTATION

Upon Board approval, the Department of Health & Human Services will forward the contract to the County Administrator for signature. The effective date is January 1, 2009 through December 31, 2009.

V. RECOMMENDATION

The recommendation supported by the Department of Health & Human Services and Lane County Behavioral Health Services is as follows:

1. Awarding the contract to PayLess Drug Long Term Care Pharmacy and delegating the County Administrator to sign the contract for the period January 1, 2009 through December 31 2009. This will insure the continuation of pharmacy services at Lane County Behavioral Health Services.

VI. FOLLOW-UP

Pharmacy services provided by PayLess Drug Long Term Care Pharmacy commence on January 2, 2009.

VII. ATTACHMENTS

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION AND ORDER:) ORDER _____ / IN THE MATTER OF AWARDING A
) BILLING AUTHORITY CONTRACT TO PAYLESS DRUG LONG
) TERM CARE PHARMACY FOR PHARMACY SERVICES AT LANE
) COUNTY BEHAVIORAL HEALTH SERVICES AND DELEGATING
) AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN THE
CONTRACT

WHEREAS, Lane County Health & Human Services conducted a Request for Proposal process for Pharmacy Services at Lane County Behavioral Health Services; and

WHEREAS, the selection committee selected PayLess Drug Long Term Care Pharmacy; and

WHEREAS, funding for pharmacy and medication management services is billing authority through the Oregon Medical Assistance Program, and

WHEREAS, the pharmacy provides a valuable medical component of mental health treatment for the clients at Lane County Behavioral Health Services,

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners award the billing authority contract to PayLess Drug Long Term Care Pharmacy and delegate authority to the County Administrator to sign a billing authority contract with PayLess Drug Long Term Care Pharmacy for the period January 1, 2009 through December 31, 2009.

DATED this ____ day of December, 2008

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 12/4/08 lane county
J. Adlaw
OFFICE OF LEGAL COUNSEL

T.3.D.1.

AGENDA COVER MEMO

MEMORANDUM DATE: December 3, 2008

AGENDA DATE: December 17, 2008

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TO: Board of County Commissioners

DEPARTMENT: Lane County Sheriff's Office

PRESENTED BY: Sheriff Russel E. Burger

AGENDA TITLE: ORDER _____ / IN THE MATTER OF AMENDING
CHAPTER 60 OF THE LANE MANUAL TO ESTABLISH A FEE (60.839) EFFECTIVE
December 22, 2008

I. MOTION

MOVE APPROVAL OF THE ORDER _____ / AMENDING CHAPTER 60 OF THE
LANE MANUAL TO ESTABLISH A FEE (60.839), EFFECTIVE December 22, 2009.

II. AGENDA ITEM SUMMARY

The Board is being asked to approve a revision to the Lane Manual related to
Department of Public Safety fees. In this revision, a new fee is added. This fee is
related to the recent out-sourcing of commissary services to a third-party vendor.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

In Board Order 08-11-12-4, the Board approved a major set of revisions to the
Lane Manual that adjusted fees charged by the Department of Public Safety.
This fee was not included in that revision because during the time the Lane
Manual revisions were being prepared, it was not realized this fee would be
needed.

B. Policy Issues

Fees are set and collected to support programs as much as possible. Fees may
be based on the indirect and direct costs of providing the service as well as the
amounts charged by other agencies for the same services.

C. Board Goals

Section D2 of the adopted strategic plan of Lane County encourages departments to identify and recover user fees and to establish and collect fair and reasonable fees for our services.

D. Financial and/or Resource Considerations

The Department of Public Safety has sustained a \$11.5 million cut as a result of the loss of Secure Rural Schools funds. This triggered the elimination of nearly 93 FTE, forced the closure of the 100 bed Forest Work Camp, a reduction of an additional 84 jail beds, and decreased the capacity of the Community Correction Center from 119 to 33 beds.

In a cost cutting effort, the Department of Public Safety issued an RFP seeking vendors to take over the Commissary order fulfillment and delivery process and to upgrade our Inmate Trust Accounting software. The successful proposal came from Keefe Commissary System and contract was signed with Keefe in July 2008. Implementation of the new system occurred over several weeks and has resulted in many new procedures for Corrections staff.

Among other features, the new system provides friends and families the ability to use the internet, telephone, or an on-site kiosk to deposit funds on inmate accounts using credit or debit cards or cash. In a short time, these have proven to be popular with those wishing to make deposits as it eliminate the need to travel to the jail to deposit funds. The vendor charges a sliding fee for the service depending on the amount deposited on to an account. The fees charged at the kiosk help cover the cost of the armored car service that monitors the kiosk as well as paper and other associated costs.

A major benefit of the new system is to eliminate the need for Security Officers staffing the reception desk to accept and account for funds deposited on inmate accounts. Now, people are directed to the kiosk and are able to complete the transaction there. As a result, Security Officers no longer serve as cashiers and instead are able to focus on jail operations.

However, we continue to receive several checks per day from people wishing to deposit funds on inmate accounts who are either unaware of the new system or who are wishing to avoid the \$3.00 fee charged at the kiosk. This proposal will allow a \$3.00 fee to be charged for deposits made by mail so that the two methods of depositing funds are equal. The fee will not apply to institution-to-institution checks, for instance when funds are being transferred along with an inmate, or to government-issued checks, such as SSI. The fee will apply only to third-party checks/money orders intended for an inmate's trust account.

E. Analysis

By adopting the Keefe Commissary Network, the Sheriff's Office intended to have Keefe assume all duties related to providing the service and tracking funds deposited to inmate trust accounts. The Keefe system is capable of accepting funds through a variety of mechanisms – the kiosk, telephone, or by the internet using credit or debit card or cash. The system is not designed to accept checks or money orders.

In the past, the Sheriff's Office has accepted checks/money orders sent by U.S. mail. However, by continuing to offer this service, we have unintentionally set up a loophole for those wishing to avoid paying a fee. Our request is to establish a fee equal to the fee charged by the Keefe system so that the Security Officers staffing the reception desk are not inundated with checks from those wishing to avoid a fee which would result in the opposite result we had worked towards in moving to the new system. The \$3.00 fee is not just a "deterrent" however, as it will help cover the cost of manually collecting and accounting for money orders, outside the newly established inmate trust accounting system.

F. Alternative/Options

1. To approve the proposed fee and make the fees charged by the Sheriff's Office equal to the fee charged by the Keefe system.
2. To not approve the proposed fee.

IV. Timing/Implementation

The new fee would go into effect immediately upon Board approval to eliminate the difference in how deposits are handled as soon as possible. The attached Board Order lists December 22, 2008 as the effective date.

V. Recommendation

The Department of Public Safety recommends the Board of Commissioners approve this request to modify the Lane Manual.

VI. Follow-Up

The Department of Public Safety will work with staff to implement the approved fee.

VII. Attachment

Board Order
Proposed Lane Manual Changes

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

IN THE MATTER OF AMENDING CHAPTER 60 OF
THE LANE MANUAL TO ESTABLISH A FEE
(60.839) EFFECTIVE DECEMBER 22, 2008

The Board of County Commissioners of Lane County orders as follows:

Lane Manual Chapter 60 are hereby amended by removing, substituting, and adding the following section:

REMOVE THIS SECTION

60.839
as located on pages 60-10 through 60-14
(a total of 5 pages)

INSERT THIS SECTION

60.839
as located on pages 60-10 through 60-14
(a total of 5 pages)

Said section is attached hereto and incorporated herein by reference. The purpose of this substitution and addition is to establish a processing fee for inmate trust account deposits under the Department of Public Safety fees (LM 60.839) effective December 22, 2008.

Adopted this _____ day of _____ 2008.

Chair, Lane County Board of Commissioners

APPROVED AS TO FORM

Date 12/9/08 Lane County

JLC
OFFICE OF LEGAL COUNSEL

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60.832 Lane Manual

**LEGISLATIVE
FORMAT**

60.839

Board orders and ordinances
(under consideration or within 30 days of approval)
1st copy..... Free
Additional copies..... \$.25

(Revised by Order No. 83-11-30-24, Effective 11.30.83; 08-11-12-4, 12.1.08)

60.832 Letter Size Conversion Fee.
(See LM 2.100.)

60.834 Draft Transcribing Fee.

A fee will be charged for copies or transcriptions of minutes of meetings of the Board, Planning Commission, and special public hearings for all requests for minutes of meetings. The purpose of the fees is to defray administrative and copying costs. Fees will be charged according to the following schedule:

Special transcription requests (i.e., tapes):
Original copy..... \$3.25/hour
Additional copies..... \$.25/page

(Revised by Order No. 83-11-30-24, Effective 11.30.83)

60.838 Requests for Information Fee.

When it is appropriate as determined by the Department Head or Custodian of Records for each Department, a minimum fee, equivalent to the hourly rate of the position A006, Secretary 2, Step 1 to include fringe benefits and the indirect cost rate as approved by the United States Department of Health and Human Services, shall be charged for research and time spent copying and/or collating requested information. When requests for information require, in the judgment of the Department Head, the excising of nonpublic information and for research necessitating the use of staff with specialized or professional expertise, then the Department Head and/or Custodian of Records may charge the actual hourly rate, as adjusted to include fringe benefits and indirect costs, of the staff personnel assigned to obtain and furnish the requested information. Charges will be computed on the quarter-hours and the requestor will be provided with the hourly rate to be charged at the initiation of the request. *(Revised by Order No. 83-11-30-24, Effective 11.30.83)*

60.839 Department of Public Safety Fees.

Under the authority of the Lane County Home Rule Charter and consistent with state law, the following fees are established:

- (1) Audio Recordings, Photographs, Research and Duplication. The Department of Public Safety when requested and it has been deemed appropriate in accordance with public records policy of this department and State law shall recover administrative costs for research, materials, and labor, as has been predetermined as reasonable administrative costs according to the following schedule:
- (a) Audio Recordings on CD..... \$ 40.00/hour, 1 hour minimum plus postage and padded envelope if requested
 - (b) CD of Evidence Photographs..... \$25.00 per CD plus postage and padded envelope if requested
 - (c) CD of In-Car Video \$ 35.00/hour, 1 hour minimum
 - (d) Certifying a Copy..... \$ 3.00 plus photocopying charges

- (e) Copy of archived report stored off site
 Duplicated from paper file..... \$ 20.00 plus
 photocopying charges after the first 4 pages
 Duplicated from microfiche/film original..... \$ 30.00 plus
 photocopying charges after the first 4 pages
- (f) Copy of Police Incident/Accident/CAD Reports
 \$ 10.00 minimum
- (g) Customized Computer Reports for a report that has not been
 produced previously \$ 35.00/hour, 1
 hour minimum
- (h) Inspection of Police Incident/Accident Report.... \$ 35.00/hour, 1
 hour minimum (Requires staff to be present)
- (i) Photocopying Charges \$ 0.25/page after
 the first 4 pages
- (j) Police Incident/Accident Report that requires research or redaction
 \$ 35.00/hour, 1
 hour minimum plus photocopying charges after the first 4 pages
- (k) Public Records Requests Research involving policies, procedures
 and/or general orders \$ 35.00/hour, 1
 hour minimum
- (l) Special Research Requests..... Records supervisor
 will coordinate and prepare estimate
- (m) Taser Activation Video on CD \$ 35.00/hour, 1
 hour minimum

(2) Community Corrections Center (Center) and Electronic Supervision
 Program (ESP):

(a) The Sheriff is authorized to collect the following offender fees:

	<u>Hourly Wage</u>	<u>Center Fee/Day</u>	<u>ESP Fee/Day</u>
1.	7.05 - 8.50	14.50	13.00
2.	8.51 - 10.00	17.50	16.00
3.	10.01 - 11.50	20.50	19.00
4.	11.51 - 13.00	23.50	22.00
5.	13.01 - 14.50	25.50	24.00
6.	14.51 - 16.00	27.50	26.00
7.	16.01 - 17.50	30.50	29.00
8.	17.51 - 19.00	33.50	32.00
9.	19.01 - 20.50	36.50	35.00
10.	20.51 - 22.00	38.50	37.00
11.	22.01 - 23.50	41.50	40.00
12.	23.51 - 25.00	43.50	42.00
13.	25.01 +	46.50	45.00

- (b) The Sheriff is authorized to collect the following set up fee
 from those persons eligible and accepted for the Electronic Surveillance Program (ESP)
 pretrial house arrest \$ 35.00
- (c) The Sheriff may approve fee reductions based upon verified financial
 hardship. \$ 15.50

(3) Community Service Fees.

(a) The Sheriff is authorized to collect the following offender fees plus a
 monthly service fee:

- Referral Fee \$ 40.00
- Re-Referral Fee..... \$ 15.00
- Monthly Service Fee..... \$ 5.00
- (b) The Sheriff may approve reduction of the referral fee to \$15.00 when an offender presents an Oregon Trail Card.
- (4) Fees. The Sheriff shall collect the following fees per ORS 21.140 and 475A.045:
 - (a) Civil process, including service of summons, citation, civil subpoena, notice, order, small claims, writ of execution and writ of garnishment, or similar judicial documents:
 - (i) 1-2 People, same address \$ 28.00
 - (ii) 3 People, same address..... \$ 45.00
 - (iii) 2 People, 2 addresses..... \$ 56.00
 - (iv) 3 People, 2 addresses..... \$ 90.00
 - (iv) 1 Person, 2 addresses..... \$ 56.00
 - (b) Fees regarding services of:
 - (i) Service of Notice of Restitution for:
 - 2 Tenants \$ 28.00
 - 3 Tenants \$ 45.00
 - (ii) Delivery of Writ of Garnishment \$ 15.00
 - (iii) Basic Enforcement (Court Ordered) \$ 47.00
 - (iv) Conveyance of Real Property Sold \$ 15.00
 - (v) Making a copy of any process, order, notice or other instrument in writing, when necessary to complete the service thereof..... \$ 3.00
 - (vi) Service of Enforcement for FED Writ of Execution with:
 - 1-2 Tenants..... \$ 75.00
 - 3 Tenants \$ 92.00
 - 4 Tenants \$ 107.00
 - (c) For entering and processing distraint warrants for state agencies \$ 6.25
 - (d) For services involving travel in excess of 75 miles round trip, an additional fee of \$ 25.00
 - (e) Returned Check Fee..... \$ 25.00
- (5) Fingerprinting Service Fee. Subject to the availability of personnel, the Department of Public Safety is authorized to offer fingerprinting to the public with the following fees:
 - Initial Fingerprint Card..... \$ 12.00
 - Each additional \$ 10.00
 - Legal Sized Envelope..... \$.25/each
- (6) Lane County Adult Correction.
 - (a) Comprehensive Inmate File Request based upon per inmate per lodging..... \$ 10.00 plus photocopying charges after first 4 pages
 - (b) Mug shot profile..... \$ 7.00/each
 - (c) Inmate history/dates of incarceration..... \$ 5.00 plus photocopying charges after first 4 pages

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60.839

- (d) Inmate arrest report..... \$ 5.00 plus photocopying charges after first 4 pages
- (e) Photographs \$ 7.00 per photograph
- ~~(f) Inmate trust account deposit processing fee \$ 3.00~~
- (7) Other Fees.
 - (a) Criminal History check on requestor \$ 15.00
 - (b) CJIS required Criminal History check..... \$ 10.00
 - (c) Federal Firearms Transfer Fee \$ 50.00
 - (d) Vehicle Impoundment administrative fee \$ 110.00
- (8) Parole and Probation Fees.
 - (a) DNA Sample Fee \$ 10.00
 - (b) Electronic Supervision..... \$ 38.00/day
(Fee subject to reduction based on fee schedule in LM 60.839(5),
Electronic Supervision Program)
 - (c) Electronic Supervision Set-up Fee..... \$ 35.00
 - (d) Interstate Compact Transfer Fee..... \$ 150.00
 - (e) Missed, Unexcused, Polygraph Test..... Actual Cost
 - (f) Polygraph Test Actual Cost
 - (g) Positive Urinalysis \$ 30.00 flat fee
 - (h) Program Participation \$ 5.00/session
 - (i) Supervision Fees \$ 35.00/monthly
- (9) Personal Property Seizures and Sale. The Sheriff shall collect the following fees per ORS 21.410 and 475A.045:
 - (a) Levy upon and inventory of seized property
(1 hour minimum) \$ 34.00/hr.
 - (b) Prepare and mail notices of sale and exemption.. \$ 15.50
 - (c) Post notices of sale in three public places..... \$ 34.00
 - (d) Conduct sale, collect monies, prepare certificates and return
(1 hour minimum)..... \$ 31.00/hr.
- (10) Real Property Seizures and Sale. The Sheriff shall collect the following fees per ORS 21.410 and 475A.045:
 - (a) Prepare and file certificate of levy \$ 15.50
 - (b) Prepare, mail and publish notices of sale..... \$ 15.50
 - (c) Conduct sale (including postponements), prepare return (1 hour
minimum) \$ 31.00/hr.
 - (d) Prepare and post after-sale notice \$ 32.50
- (11) Used Merchandise Reporting Fees (LC 3.615) – Annual Fee.

Number of annual transactions	Fee
(a) 1-199	\$ 200.00
(b) 200-999	\$ 400.00
(c) 1,000-2,999	\$ 550.00
(d) 3,000 up	\$ 700.00

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unincorporated Lane County out of duly appropriated funds within the budget for the Department of Public Safety.
(Revised by Order No. 01-10-17-9, Effective 1.1.02; 06-8-2-6, 8.2.06; 08-11-12-4, 12.1.08)

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60.839 Lane Manual

**LEGISLATIVE
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60.839

PAGES 60- 14 THROUGH 60-20
ARE RESERVED FOR FUTURE EXPANSION

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- (m) Taser Activation Video on CD \$ 35.00/hour, 1 hour minimum

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(a) The Sheriff is authorized to collect the following offender fees:

	<u>Hourly Wage</u>	<u>Center Fee/Day</u>	<u>ESP Fee/Day</u>
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2.	8.51 - 10.00	17.50	16.00
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5.	13.01 - 14.50	25.50	24.00
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12.	23.51 - 25.00	43.50	42.00
13.	25.01 +	46.50	45.00

(b) The Sheriff is authorized to collect the following set up fee from those persons eligible and accepted for the Electronic Surveillance Program (ESP) pretrial house arrest \$ 35.00

(c) The Sheriff may approve fee reductions based upon verified financial hardship..... \$ 15.50

(3) Community Service Fees.

(a) The Sheriff is authorized to collect the following offender fees plus a monthly service fee:

Referral Fee	\$ 40.00
Re-Referral Fee.....	\$ 15.00
Monthly Service Fee.....	\$ 5.00

(b) The Sheriff may approve reduction of the referral fee to \$15.00 when an offender presents an Oregon Trail Card.

(4) Fees. The Sheriff shall collect the following fees per ORS 21.140 and 475A.045:

(a) Civil process, including service of summons, citation, civil subpoena, notice, order, small claims, writ of execution and writ of garnishment, or similar judicial documents:

(i) 1-2 People, same address	\$ 28.00
(ii) 3 People, same address.....	\$ 45.00
(iii) 2 People, 2 addresses.....	\$ 56.00
(iv) 3 People, 2 addresses.....	\$ 90.00
(iv) 1 Person, 2 addresses.....	\$ 56.00

(\$15/person)

(\$28/address attempt)

(b) Fees regarding services of:

(i) Service of Notice of Restitution for:	
2 Tenants.....	\$ 28.00
3 Tenants.....	\$ 45.00

(\$15/person)

- (ii) Delivery of Writ of Garnishment \$ 15.00
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- (iv) Conveyance of Real Property Sold \$ 15.00
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- (c) For entering and processing distraint warrants for state agencies
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photograph
- (f) Inmate trust account deposit processing fee \$ 3.00

(7) Other Fees.

- (a) Criminal History check on requestor \$ 15.00
- (b) CJIS required Criminal History check..... \$ 10.00
- (c) Federal Firearms Transfer Fee \$ 50.00
- (d) Vehicle Impoundment administrative fee..... \$ 110.00

(8) Parole and Probation Fees.

- (a) DNA Sample Fee \$ 10.00
- (b) Electronic Supervision..... \$ 38.00/day
(Fee subject to reduction based on fee schedule in LM 60.839(5),

Electronic Supervision Program)

- (c) Electronic Supervision Set-up Fee..... \$ 35.00
- (d) Interstate Compact Transfer Fee \$ 150.00
- (e) Missed, Unexcused, Polygraph Test..... Actual Cost
- (f) Polygraph Test Actual Cost
- (g) Positive Urinalysis \$ 30.00 flat fee
- (h) Program Participation \$ 5.00/session
- (i) Supervision Fees \$ 35.00/monthly

(9) Personal Property Seizures and Sale. The Sheriff shall collect the following fees per ORS 21.410 and 475A.045:

- (a) Levy upon and inventory of seized property
(1 hour minimum) \$ 34.00/hr.
- (b) Prepare and mail notices of sale and exemption.. \$ 15.50
- (c) Post notices of sale in three public places..... \$ 34.00
- (d) Conduct sale, collect monies, prepare certificates and return
(1 hour minimum)..... \$ 31.00/hr.

(10) Real Property Seizures and Sale. The Sheriff shall collect the following fees per ORS 21.410 and 475A.045:

- (a) Prepare and file certificate of levy \$ 15.50
- (b) Prepare, mail and publish notices of sale..... \$ 15.50
- (c) Conduct sale (including postponements), prepare return (1 hour
minimum) \$ 31.00/hr.
- (d) Prepare and post after-sale notice \$ 32.50

(11) Used Merchandise Reporting Fees (LC 3.615) – Annual Fee.

<u>Number of annual transactions</u>	<u>Fee</u>
(a) 1-199	\$ 200.00
(b) 200-999	\$ 400.00
(c) 1,000-2,999	\$ 550.00
(d) 3,000 up	\$ 700.00

(e) The Sheriff shall pay the annual fee for used merchandise dealers in unincorporated Lane County out of duly appropriated funds within the budget for the Department of Public Safety.

(Revised by Order No. 01-10-17-9, Effective 1.1.02; 06-8-2-6, 8.2.06; 08-11-12-4, 12.1.08)

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ARE RESERVED FOR FUTURE EXPANSION